Northern California Chapter
of the
American Association of Physicists in Medicine

Constitution

Article I. Name

The name of the Chapter shall be the Northern California chapter (hereinafter referred to as the Chapter) of the American Association of Physicists in Medicine (hereinafter referred to as the Association).

Article II. Jurisdiction

1. The Chapter headquarters shall be located in the vicinity of Northern California.
2. The Chapter shall have authority to solicit members in the western region of the United States, without prejudice toward future formation of other chapters within this region.

Article III. Chapter Relationship

1. The Chapter shall function under the sponsorship of the American Association of Physicists in Medicine.
2. The Constitution, when signed by the duly authorized officers of the Chapter and of the Association, shall admit the Chapter to the Association, and shall obligate the officers of both the Chapter and the Association in accordance with the provisions of both constitutions.
3. The Chapter shall submit an annual report concerning the activities of the Chapter to the Executive board of the Association.
4. The Executive Board of the Association may, at its discretion, dissolve the Chapter.

Article IV. Purpose

The purpose of the Chapter shall be to promote the development of physics in its application to the fields of medicine and biology, and to advance the profession of medical physics within the area of the Chapter's jurisdiction.

Article V. Membership

1. The Chapter shall consist of Full Members, Affiliate Members, Associate Members, Emeritus Members and Junior Members.
2. Full Members of the Chapter shall be persons who are Members of the Association.

2.5. Affiliate Members are those organizations whose interests in the general field of Medical Physics warrant a formal working relationship with the Chapter.

3. Associate Members of the Chapter shall be Associate Members of the Association, or other persons interested in the purposes of the Chapter.
4. Junior Members of the Chapter shall be persons who are Junior Members of the Association.
5. Emeritus Members of the Chapter shall be persons who are Emeritus Members of the Association.
6. Chapter dues are independent of Association dues.
7. Chapter dues shall be the same for Full Members and Associate Members. The Board shall set chapter dues for Affiliate Members. Chapter dues for Emeritus Members and Junior Members shall be waived.
8. Chapter dues shall be established by the officers of the Chapter, subject to approval by the membership.
9. Chapter dues shall be payable to the Secretary-Treasurer of the Chapter at the beginning of each business year.

Article VI. <u>Officers and Meetings</u>

1. The officers of the Chapter shall be the President, the President-elect, the Immediate Past-president, the Secretary, the Treasurer, and the Representative to the Association.
2. Officers shall be Members in good standing of both the Chapter and the Association.
3. The officers of the Chapter together with chairmen of all permanent committees shall constitute the Chapter Executive Board.
4. The terms of office of the Chapter officers shall coincide with the calendar of the Association. The term length for each office shall be as follows:
    a. The President-elect two year, becoming in succession the President and Immediate Past-president in the following two years' each; and
    b. The Secretary shall be elected for a two-year term; and
    c. The Treasurer shall be elected for a two-year term; and
    d. The Representative to the Association for a two year term; and
    e. Officers shall not serve more than two consecutive terms in the same office.
5. The President shall act as Chairman of meetings of the membership and meetings of the Executive Board.
6. The President-elect shall act as first Vice President and as Chairman of the Program Committee.
7. The Immediate Past-president shall act as second vice-president.
8. The Secretary and Treasurer shall be responsible for all correspondence, financial transactions, and records of the chapter.
9. The Representative to the Association shall represent the Chapter on the

Executive Board of the Association Committees of the Chapter shall be established, as needed, by the Chapter Executive Board.

10. Election of officers shall take place in the late summer/early Fall, and the new officers' terms will be effective on Jan 1.
11. Vacancies occurring during the year among the officers may be filled by appointing action of the Chapter Executive Board, persons so appointed to remain in office until the next annual general business meeting. Exceptions: the President-elect shall succeed the President should that office become vacant; he shall remain in that office until completion of term for which he was elected. The office of Immediate Past-president shall not be filled should it become vacant.
12. The business year shall run from January 1 to December 31. The Annual Business Meeting shall be convened each business year at a place and time agreed upon by the Executive Committee. Special business meetings shall be held as required.

Article VII. Procedure for Election of Officers

1. Nominations for all officers shall be made by a Nominating Committee consisting of a chairman and two other members appointed by the Chapter Executive Board. All Nominating Committee Members shall be Full Members in good standing. Officers shall not act as members of the Nominating Committee. The membership will be informed in writing of the names of the members of the Nominating Committee, and that prospective nominations are solicited from the membership for consideration by the Committee, such notification to the membership to be at least 60 days prior to the annual general business meeting. The closing date for submitting suggested nominees to the Nominating Committee shall be 40 days prior to the annual business meeting.
2. The Nominating Committee shall select at least one nominee for each elective office. No member shall be nominated without his consent.
3. The report of the Nominating Committee shall be sent to the membership not later than 21 days prior to the annual general business meeting, and shall include a reminder that additional nominations from the floor will be in order at the meeting.
4. Officers shall be elected by Full Members only.
5. Officers shall be elected by plurality vote in secret ballot, either electronic or paper. The Board shall be responsible for the confidentiality and security of all balloting. The votes shall be counted and results announced at the annual business meeting. In case of a tie, the Board shall determine the process for resolution.
6. If deemed appropriate by the board, electronic balloting may be used to resolve issues that arise between meetings.

Article VIII. Amendment of the Chapter Constitution

1. This Constitution may be amended upon approval of a majority of the Full Members in good standing, and shall be brought to vote only at the annual general business meeting.

Article IX. Attestation

The Northern California Chapter of the American Association of Physicists in Medicine is duly authorized by the Board of Directors of the American Association of Physicists in Medicine to function as a Chapter of the Association in accordance with the provisions of the foregoing Constitution.

Amendment I.

Said organization is organized exclusively for educational and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code.