

**Fall 2008 Business Meeting Notes**  
**October 24, 2008**  
**Santa Ana Pueblo, NM**

Called to Order by Kyle Antes

**Treasurer's Report – Russell Tarver**

- 1) Two accounts: interest earning savings account and checking account.
- 2) Account started with ~\$40,000
- 3) Have grown to ~\$58,000 over the past few years
- 4) No on-site registration at most recent meeting... attributed to either location or online registration.
- 5) Meeting Costs
  - a) ~\$21,000 cost for meeting
  - b) ~\$5,000 deficit
  - c) Expected balance after meeting is ~\$50,000
  - d) \$2,525 for members
  - e) \$1000 for non members (Rocky Mountain Chapter)
  - f) \$275 for students
  - g) \$13,350 from vendors
  - h) \$750 for vendor registration sponsorship
- 6) Do we want to continue the annual cost of credit card processing?
  - a) \$1200 a year for maintenance and processing fees.
- 7) Were able to pay for five people to attend AAPM in Houston from South America
- 8) Donated \$5500 to AAPM meeting in Houston.
  - a) But we were paid \$6500 for helping develop the AAPM meeting
- 9) After meeting should have around \$51,000
- 10) Do have the option to pay chapter dues when paying annual AAPM dues and many are using this option.

**Minutes of Spring Business Meeting approved.**

**AAPM Board Rep Report – presented by Ken Hogstrom for John Gibbons**

The board met three times this year

March - Chicago  
July - AAPM  
RSNA

- 1) Elections
  - a) Mike Herman was elected President – Elect
  - b) John Gibbons was elected Secretary
  - c) Their term begins in January. Therefore John will be vacating his position as Board Representative for the SWAAPM chapter.

- 2) Code of Ethics Policy
  - a) Was approved and is now on the AAPM website
  - b) Now the policy includes not only clinical but all other aspects such as research and education, etc.
- 3) Budget - 2008
  - a) current operation expenses, 7 – 8 million dollars.
  - b) Looking at -1.3 million dollar deficit.
    - i) This was approved with the understanding that the committees tend to overestimate their costs
    - ii) A surplus of \$300K is expected.
    - iii) Goal to maintain one year of operating expenses in reserves.
      - (1) Expected to have 7 million in reserve at the end of the year.
- 4) Motion to increase dues was defeated 58 to 42%.

### **President's Report – Presented by Kyle Antes for R. Jason Stafford**

- 1) Thank you to the Rocky Mountain Chapter.
- 2) Congratulations to John Gibbons for being elected Secretary of AAPM.
- 3) Proposed amendment to the Chapter Constitution.
  - a) Proposal is to go from two to one meeting per year
    - i) All references to fall meeting removed
    - ii) Will hold an e-mail election on Ballotbin
- 4) TRS Meeting
  - a) Have a physics section
  - b) Meeting will be held March 7<sup>th</sup>, 2009
  - c) Current speakers:
    - i) Jason Stafford
    - ii) Tinsu Pan
    - iii) Solberg
    - iv) John Hazle
    - v) Mary Martel
  - d) Going to give their gold medal (highest award) to Paul Hogan, Radiologist, and Stewart Bushong Medical Physicist at the 2009 meeting
- 5) Have been discussing having a collaborative meeting with TRS,
  - a) comments/concerns
    - i) Involves Texas only
    - ii) Integration of Physicists and Physicians
      - (1) Propose bringing in physician/physics teams on how the department runs and how they interact
    - iii) Members would rather interact with physics peers in the short time available
  - b) TRS was hoping to increase physics participation
  - c) Combine Resident and Young Investigator talks
  - d) Will continue to gain information and keep discussions active

### **SWAAPM History**

- 1) Attachments listing History of Officers and Locations
- 2) Please e-mail Jason with any information to fill in the blanks

### **Chapter Committees**

- 1) **Awards Committee** (Lou Wagner, Ken Hogstrom, Ben Archer, Gary Fullerton)
  - i) Have not met yet, but talks have begun
  - ii) Committee was historically involved in Young Investigators awards, Outstanding member of the year award, nominating individuals for fellow of AAPM
  - iii) Maybe remove function of nominating individuals and instead educate membership on how to nominate fellows – good talk to have at a meeting
    - (a) Please e-mail Ken with suggestions
  - iv) They are looking for one more member – would like to rotate the membership of the committee
  - v) Have not picked a chair of the committee yet
- 2) **Nominating committee** (R. Jason Stafford, Tim Blackburn, Jon Gibbons)
  - i) Two president elect nominations:
    - (a) Peter Balter
    - (b) Mustapha Hatib
  - ii) Four board representative nominations:
    - (a) Jihong Wang
    - (b) Sulahuddin Ahmad
    - (c) Russ Tarver
    - (d) Rebecca Howell
- 3) **SWAAPM/FMOFM Relations Committee** - Donna Stevens Chair
  - i) No committee members present

### **New business**

- 1) Spring Meeting 2009
  - i) Location
    - (a) Motion to approve Baton Rouge as the location for Spring 2010 was approved
    - (b) Discussing San Antonio, Arkansas
    - (c) Motion to have Spring 2009 meeting in San Antonio was approved
- 2) If 2<sup>nd</sup> meeting/year is continued, proposal to have meeting at an academic institution
  - i) Use of facilities, speakers and rooms easier
  - ii) Proposal to hold Fall 2009 meeting in Houston with MDACC hosting
- 3) Finance committee decided not to meet at this time

Motion to adjourn approved

Respectively Submitted by:  
Dawn Cavanaugh, PhD  
SWAAPM Secretary