

CONSTITUTION OF THE ROCKY MOUNTAIN CHAPTER OF
THE AMERICAN ASSOCIATION OF PHYSICISTS IN
MEDICINE

Article I (Name)

The name of this organization shall be the "Rocky Mountain Chapter of the American Association of Physicists in Medicine." (Hereafter referred to as "Chapter.")

Article II (Purpose)

The purpose of this Chapter shall be to encourage interest in medical physics; to improve medical physics and medical physics training in the Rocky Mountain Region; and to provide a forum for scholarly interaction of medical physicists in the Rocky Mountain Region.

Section 1. It is organized exclusively for charitable, scientific, and educational purposes as defined under Section 501(c)(3) Revenue Code of 1954 (or the corresponding provision of any future of the Internal United States Internal Revenue Law).

Section 1a. No part of the net earnings of the Chapter shall inure the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the Chapter shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth herein. No substantial part of the activities of the Chapter shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Chapter shall not participate in, or intervene in (including the publishing or distribution of-statements) any political campaign on behalf of any candidate for public office.

Section 1b. In the event of dissolution of the Chapter, the Executive Board of the Chapter shall pay or make provision for the payment of all the liabilities of the Chapter. The residual assets of the organization will be turned over to one or more organizations which themselves are exempt as organizations described in sections 501(c)(3) and 170(c)(2) of the Internal Revenue Code of 1954 or corresponding sections of any prior or future Internal Revenue Code, or to the Federal, State, or Local government for exclusive public purpose, as the Executive Board shall determine.

Article III (Geographic Area)

The geographic area of this Chapter shall include the states or portions thereof, of Colorado, New Mexico, Utah, and Wyoming. At such time as the members residing in any of these states form or incorporate into another chapter of the AAPM, the geographic area of the Rocky Mountain Chapter shall be appropriately modified.

Article IV (Chapter Relationship)

Section 1. The sponsor of this Chapter shall be the American Association of Physicists in Medicine (AAPM).

Section 2. This constitution, when signed by the duly authorized officers and charter members of the Chapter, and the duly authorized officers of the AAPM, shall admit the chapter to the AAPM, and shall obligate the officers of both the Chapter and the AAPM in accordance with the provisions of the articles of incorporation, bylaws, and rules, of the AAPM.

Section 3. The Chapter shall not use the name of AAPM, nor obligate in any way the officers or members of AAPM without first obtaining written approval of the duly authorized representatives of AAPM.

Section 4. The Chapter shall submit an annual report including a financial statement concerning the activities of the Chapter to the appropriate officers of the AAPM.

Section 5. The Board of Directors of the AAPM may dissolve the Chapter as described in the articles of incorporation, bylaws, and rules, of the AAPM.

Article V (Membership)

Section 1. The Chapter constituency shall consist of Members, Associate Members, and Student Members.

Section 2. Members of the Chapter shall be persons who are Members of the AAPM.

Section 3. Associate Members of the Chapter shall be Associate Members of the AAPM or other persons interested in the purpose of the Chapter.

Section 4. Student Members shall be students who express interest in medical physics.

Article VI (Officers and Elections)

Section 1. The elected officers of the Chapter shall be a President, President-Elect, Secretary-Treasurer, and Representative to the AAPM.

Section 2. The Secretary-Treasurer may be an Associate Member whereas only Members may serve as the other officers.

Section 3. Nominations for officers shall be made by a Nominating Committee. The Nominating Committee shall select at least two nominees for each elective office except the Presidency. No member shall be nominated without their consent. At least two Members or Associate Members may nominate an individual with their consent. This nomination shall be submitted to the Nominating Committee in writing and shall appear on the ballot.

Nominations in writing can be submitted either by email or postal mail.

Section 4. The nominees of the Nominating Committee and the nominees from the membership must reach the secretary at least six weeks before the annual business meeting of the Chapter. The Secretary shall prepare, and mail a ballot to the membership not less than three weeks prior to the annual business meeting of the Chapter. The deadline for returns of ballots shall be three days prior to the annual business meeting of the Chapter. The majority vote shall elect. The nominees for the position of Representative to the AAPM shall appear on a separate ballot. Only full members of the National AAPM Association shall vote for the Representative to the AAPM. Results of the election shall be announced at the annual business meeting of the Chapter.

Section 5. Tenure of office for the President and President-Elect shall be for one year, while the Secretary-Treasurer and Representative to the AAPM shall hold office for three years. Neither the President, President-Elect, nor Representative to the AAPM may succeed themselves. The term of office shall begin at the beginning of the calendar year following the annual business meeting of the chapter.

Section 6. The Executive Board of the Chapter shall consist of the President, President-Elect, Secretary-Treasurer, Representative to the AAPM and the past President. They shall be responsible for the affairs of the Chapter.

Section 7. The President shall preside at all general meetings and Executive Board meetings of the Chapter.

Section 8. The President-Elect shall assume the duties of the President in the absence of, upon the resignation of, or at the completion of the term of office of the latter.

Section 9. The term of office for the President shall begin immediately after his/her term as President-elect expires, and shall last for one year.

Section 10. The Secretary-Treasurer shall be responsible for the records of the Chapter affairs, membership records and correspondence of the Chapter.

Section 11. The Secretary-Treasurer shall be responsible for the financial transaction of the Chapter.

Section 12. The Representative to the AAPM will represent the Chapter as a Member of the Board of Directors of the AAPM.

Section 13. If any office other than that of the President becomes vacant, elections for the vacancy for the unexpired term will be held as soon as practical. Prior to this time the Executive Board of the Chapter may make an interim appointment.

Article VII
(Meetings and
Dues)

Section 1. The business year of the Chapter will coincide with the calendar year.

Section 2. The Annual Meeting will be held in the spring of each year. Information regarding this meeting will be provided to the Chapter members at least one month in advance.

Section 3. This Annual meeting will be the only regularly scheduled meeting; special meetings may be held if petitioned by at least 10% of the Chapter constituency.

Section 4. The Executive Board shall be responsible for organizing and arranging the Annual Meeting and any special meetings that may be called. The Executive Board may appoint ad hoc committees to assist in these duties.

Section 5. Ten per cent of the Chapter constituency including two officers shall constitute a quorum.

Section 6. Except as provided, the parliamentary procedure of the Chapter shall be governed by "Roberts' Rules of Order."

Section 7. The amount of annual dues shall be determined by the majority of the Chapter constituency present at the Annual Business Meeting and will be payable at the beginning of each business year.

Section 8. If dues are unpaid after March 1 of each business year, Members,

Associate Members, and Student Members who are delinquent in their payments shall be disqualified from voting and holding office.

Section 9. All the business of the Chapter may be conducted by telephone, email, postal mail, or other media as determined by the Executive Board of the Chapter.

Section 10. Chapter funds may be used to pay for travel expenses for chapter officers to attend meetings of the Chapter. This would not apply to National AAPM meetings. Funds may also be used for travel of the Board Representative to the AAPM to travel to one board meeting per year. Travel support would be available only up to the amount in our savings account less \$500, and, if funds are limited, the most distant officer would have priority. The travel reimbursement policy shall be identical to the AAPM Policy on Travel Reimbursement.

Article VIII
(Amendments)

Section 1. Amendments to this constitution may be proposed at any official meeting. With the approval of at least a majority of Members present at the time of the proposal, a mail or email ballot on the proposed amendment shall be conducted by the Secretary-Treasurer.

Section 2. Amendments will be enacted immediately upon a favorable vote of two-thirds of the ballots received.

Article IX
(Attestation)

The Rocky Mountain Chapter of the AAPM is duly authorized by the Board of Directors of the AAPM to function as a Chapter of the Association in accordance with the provisions of the foregoing Constitution.

Dated this _____ day of _____,

Signed _____, Secretary-Treasurer

For the Rocky Mountain Chapter

: _____, President
For the AAPM

Original Charter Members Signatures:

Donald Herbert, James A Sorenson, Arvid S. Lundy, Edward A. , Chaim Richman, Richard Hutson,
Louis Rosen, M. R. Rej, J. Ed Barnes, John L. Howenth, Geoff Ibbott, William Hendee, Paul L .
Carson, Dennis Kirch, Richard S. Traw, Martin D. Altshuler, Gordon N. Kenney, David C. Matthes, F.
W. Wilcox