

## **Minutes of the RAMPS board meeting (02/24/2015)**

**Present:** Gilad Cohen, Yakov Pipman, Ziad Saleh, Lawrence Rothenberg, Thomas Petrone, Klaus Hamacher, Usman Mahmood, Cesar Della Bianca, Stephen Balter, Jeho Jeong, Pengpeng Zhang, Marty Weinhaus

### **1. Spring Symposium: follow up**

Date of the scientific symposium (Spring Symposium) is established to be on Friday May 8<sup>th</sup>, 2015. Topics will focus on diagnostic imaging in radiation therapy. Current title is – “Imaging and Radiation Oncology Physics – call it a reunion”

Vendors will only be allowed to have tables at the symposium. Cost is still up for discussion. No restrictions on what can be displayed.

Further discussion is required about the use of Webex and if it is practical to use for this upcoming meeting. Usman will investigate if other chapters have used Webex and what their experiences have been.

### **2. Young Investigator Symposium**

Invitation for abstract sent on April 14<sup>th</sup>. Symposium will be held in Room M-107 at MSKCC. Due date for the abstracts is March 20<sup>th</sup>. Still need qualified judges for the event. Cesar will send an email to all members asking for judges.

### **3. Online accounts for the directors (gmail)**

Movement of information from officer to officer is paper based, which opens up the opportunity for information to be lost. By shifting board members towards official gmail accounts, transfer of information from officer to officer may become more efficient. Klaus will start the process of making gmail accounts for specific officers.

### **4. RAMPS Website**

- a. Jeho Jeong was selected as the winner. As decided, the winner should receive a prize for having the best design.
- b. Marty suggested that we stick with the AAPM to for our website. The look and feel can be up to RAMPS. We could consider hiring a programmer to design a website that is hosted on the AAPM servers, but will need to figure out the cost.
- c. The website needs to be updated.

### **5. Letter from RAMPS to members in order to obtain ABMP CE credits.**

For those members participating in the ORH subcommittee led by Tom Petrone, president elect, a letter confirming membership is needed by RAMPS so those active in the group can receive credit from the ABMP. We should see if credit can also be received for ABR MOC.

### **6. Membership application – Secretary’s email address**

- Klaus suggested that the RAMPS membership application should be updated so that the application can be filled out within the PDF document and submitted electronically.

- If moving towards electronic submission, references could email the secretary directly supporting an applicant.
- Klaus suggested that we develop gmail email addresses for board members. This helps continuity of information from one officer to the next.
- Klaus will make the email addresses.
- The board will reconvene in 6 months to discuss use of the gmail accounts
- With regards to the membership application fee, every applicant pays the initial \$20 fee and successful applicants will receive a waiver for the first year of membership.

## **7. NYS licensure**

Gaining NYS medical physics licensure takes an excessive amount of time. This excessive delay is affecting clinical practice.

- From previous discussions with the state regarding medical physics licensure delays, RAMPS has learned that the state is understaffed and also faced with licensure review for many other fields.
- RAMPS will seek follow up discussion with the state representatives in order to resolve this problem.

The proposed amendments to the regulations have been presented to the Board of Regents and no issues were found. They will be published in the coming weeks on the NY State Register for comments.

The NYS MP committee is working on developing medical physics practice guidelines.

Suggestion: Invitation to Stephen Boese to a RAMPS meeting will be on hold for now. The preparatory work on specific issues about licenses has to be completed before that. Some clarifications are needed first?.

## **8. Payments to RAPHEX editors**

Klaus requested more information about the payment structure for RAPHEX editors and asked if they should be paid at all. In the past, RAPHEX editors were volunteers and no payments were given out. However, to promote involvement by more physicists, monetary options were offered to those who participated in the editing of the document.

## **9. RAMPS History Poster for the AAPM Meeting**

Dr. Rothenberg is asking for new people to be involved in developing the history poster for the AAPM. An email seeking new individuals to help with the RAMPS history poster will be sent out to all RAMPS members.

## **10. New Business**

- Klaus reviewed the RAMPS by-laws. A sub-committee should be established to review rules associated with the by-laws.
- RAMPS should consider reviewing the bylaws to see if it makes sense to have the webmaster be a board member.
- Consider contacting all previous members of the board in order to collect RAMPS related documents, paper or electronic.

Meeting adjourned at 6:10 pm