Regional Operations Committee  
November 28, 2018  

RO membership on the AAPM Nominations Committee

RO selected two candidates from within RO for election to the AAPM Nominations Committee. (This is a result of a change to the AAPM by-laws. See my board member report at the NCC Autumn 2018 business meeting minutes).

The candidates were Frederic Fahey and Holly Lincoln. Holly was elected. Her term began immediately after the 2018 special election and will run through the end of 2020.

RO membership on the AAPM Corporate Relations Committee

The chair of RO now sits on the AAPM Corporate Relations Committee, which is part of AAPM’s Administrative Council. The purpose of the committee is help collaboration between AAPM and industry. (The committee website is https://www.aapm.org/org/structure/default.asp?committee_code=CRC)

Phyllis Doak is the AAPM staff person designated at Corporate Partnerships Manager. She attended the RO meeting to encourage “best practices” amongst Chapters in regards relationships with vendors. Happily, the NCC is already practicing several good habits, such as year-in-advance notice of meetings, online payment systems, mixing of attendees and vendors at chapter meetings, and otherwise good communication

“Best Practices Guide” for financial matters

Robert McKoy (AAPM Controller) is still planning on preparing a "Best-Practices Guide" for Chapters to follow for financial matters. He will have more time for this effort beginning in 2019.

Streamlined SAMs offerings for Chapters

No status update.

Chapters should consider building stronger ties with state regulators

Mike Kowalok contacted Jennifer Elee at the Conference of Radiation Control Program Directors (CRCPD) for state contact persons for Wisconsin, Minnesota, and North and South Dakota. Ultimately, he reached out directly to Megan Shober (https://www.dhs.wisconsin.gov/radiation/radioactivematerials/contacts.htm), Sherrie Flaherty, and Teresa Purrington (https://www.crcpd.org/mpage/StateContact_MN). Megan replied that she and her supervisor are interested in our chapter meetings, and the possibility exists for them to give talks.
The Board reviewed written reports:
- Treasurer’s Report
- Chairman of the Board Report
- President’s Report
- President Elect’s Report
- Secretary’s Report
- Executive Director’s Report
- Council Chair Reports
  - Administrative Council
  - Education Council
  - Professional Council
  - Science Council
- Strategic Planning Committee Report
- Journal Editor Reports

Partial list of Actions taken by the Board:
- approved a draft budget for 2019
- approved the roster for the 2019 Audit Committee
- provided guidance and feedback to the Ad Hoc Committee on Nominating Procedure (represented by Committee member, John Antolak)