Business Meeting Minutes
Attendees: 18 at the start, 22 after mid-point.

Old Business

Vote to approve fall meeting minutes. Wes Culberson moves, Zac Labby seconds, unanimous approval by voice.


Report from secretary/treasurer Poonam Yadav: Reviewed written annual financial report, including expenses and revenue for CY2017. Reviewed proposed 2018 budget in comparison to actual 2017 budget. Reviewed reserves. Finances audited by Zac Labby leading up to meeting; minor questions were answered satisfactorily. No issues were identified on the independent audit. Board rep travel (proposed $1000) is required in the by-laws, even if it is not paid. We fully anticipate coming in under budget for the calendar year. Meeting registration proposed amount of $2000 – proposal to reduce this forecast to $1800 (10% reduction) in response to the difficulty of capturing speakers, and therefore reduced interest from chapter members in attendance. Multiple attestations to the difficulty in getting speakers to volunteer for the meeting. Concerns that this trend will lead to reduced attendance, and therefore reduce registration revenue. The group recognizes that this change to the proposed income from registration fees will not significantly impact the overall proposed budget summary.

Mark Towsley moves to accept the proposed budget as-is, Patrick Hill seconds. Unanimous approval by voice.

Board Rep Report from Mike Kowalok: A written report is published on the chapter web site. Also - chapter members should always feel comfortable going to board rep if they have a concern or want a voice heard at the Board. Mike is happy to be this voice.

New Business

Membership dues increase - Per discussion at Fall 2017 meeting in La Crosse, Patrick moves to increase dues for full members by $10 per year, "for the combined purpose of attracting a nationally-recognized speaker for one meeting per year and to maintain cost-free participation for our trainees and post-docs." Some background is provided on this topic. Mark T seconds the motion. Mike K has a question - "do we just do this? Then people learn about it when they
renew membership?" We do have to report this to AAPM National, per Wes C. They will review the proposal at AAPM. If approved, it will be enforced for 2019 dues, which are paid in the Fall of 2018. When people renew their membership in the Fall, they will see the new price. Mike suggests that it be communicated more broadly (via email, etc.) so people not physically here will understand the rationale. Communicating why we're doing this (not to get rich, but rather for the two above-stated purposes and continue to break even as a chapter) as a courtesy to other chapter members...strong support for this. Patrick amends the motion to include the original information "and communicate the information forthwith after this meeting." Mike K seconds this next motion. Unanimous approval by voice.

SAMs credit discussion - there are multiple challenges for getting SAMs, mostly related to leadtime considerations. Often 2-2.5mo is required...the meeting agenda and speakers must be set that early to reliably have enough time to get SAM approval. With that in mind, how important are SAMs to the chapter membership? Is it really important? Is it just a lot of work without substantial return for the chapter? Five people in the room expressed interest in having them at the meeting when prompted by Wes. Other discussion - other people may use the SAMs here if provided, but they don't "need" them here...they get SAMs via other means. Mark T's question - would SAMs get more attendance at the chapter? We didn't see a major uptick for Fall 2017 where we did offer SAMs, but that was our first attempt at offering SAMs. The people we really want to ask are not here in the room. Perhaps a survey via the AAPM survey tool would be a good way forward. Patrick will pursue after meeting.

Fall meeting - Mike K is local chair. At Oconomowoc ProHealth. It's Friday, October 12, 2018. There is no room reservation for a Thursday special session, so the meeting would be limited to a one-day Friday-only meeting.

Spring 2019 meeting - nothing set yet. Requests for volunteers. John Wochos from Gunderson is volunteering to help Spring 2019 in La Crosse, in case no one else is interested. It would likely be at the Stony Creek Lodge again, same as Fall 2017. Mark T volunteers for Spring 2020 back here in Bloomington, MN, in case no one else volunteers. No one else volunteered for either meeting.

Wes moves to adjourn, Patrick seconds. Unanimous voice approval. The end.

Respectfully submitted by Zac Labby