

Minutes of
MW Chapter AAPM Conference Call Board Meeting
5/5/11

NOTE: The Business meeting and Board meeting that are typically held on the day of each Chapter meeting (in this case 4/16/11) were not held because of unforeseen circumstances.

Conference call on 5/5/11 was convened at approximately noon.

Present: Alex Markovic, Vythialinga Sathiascelan (Seelan), Plato Lee, John Roeske, and Mary Ellen (ME) Smajo

- 1) Review of last meeting minutes – Alex Markovic:
 - for February conference call, minutes approved by Seelan, seconded by Alex;
 - for 1/13/11 meeting, minutes approved by Alex, seconded by Plato
- 2) Recap of patient safety meeting – Alex:
 - successful; good response; (such a timely topic was a big part of its success)
 - do it again on another topic? maybe every other year? discuss again at next mtg
- 3) Prospective collaboration with Ohio River Valley (ORV) AAPM chapter – Alex, Plato Lee:
 - we're waiting for ORV to highlight the items in the reg's that they are in disagreement with;
 - we have not heard back from the ORV chapter yet;
 - the most we can do is sign a letter with them;
 - first Alex, Plato, & Al Hrejsa will review the ORV concerns; then we can bring it to our members
- 4) Elections – Alex:
 - in early to mid June, ME will email a request for nominations to the membership
 - ME will remind everyone on the email list that only MCAAPM members can run for office or vote (hence encouraging everyone to become a MC member)
 - nominations will go to Seelan, and must be received by the end of July
 - self-nominations are acceptable
 - Seelan will construct the ballot
 - election results will be disclosed at the Fall mtg
- 5) Financial report - Alex for Neil Worlikar: sent by Neil to Alex; this is usually presented at the Business mtg, but will be included here:

Spring Meeting 2011 Financial Report

Chapter: Midwest

Neil Worlikar

Income YTD:	Amount
Membership Dues April 16, 2011	\$940.00
Vendor Sponsorship of Meetings April 16th 2011	\$1,950.00
AAPM Safety Meeting Member Contribution	\$405.00

Total Income YTD	\$3,295.00
Expenses:	
AAPM Radiation Safety Dinner	\$1,740.59
Safety Dinner Meeting Planning Costs	\$129.39
Dr. Gerbi Travel Cost 2010 Fall Meeting	\$241.40
Dr. Hendee Travel Costs Safety Dinner	\$563.09
Chapter Administrative Costs 2010	\$28.71
Spring Meeting Raffle Prize-Color Nook	\$272.66
Total Expenses YTD	\$2,975.84
Checking Account Balance as of 1-01-2011	\$6,810.38

Please provide a brief description of the activities carried out by the Chapter during the year for which this report pertains:

AAPM Safety Meeting

AAPM Spring Meeting

Besides a checking account, the Midwest chapter also has a balance of \$34, 441.83 as of 12/31/10 in a DWS Mutual Fund account.

Prepared by: Neil Worlikar Treasurer, AAPM Midwest Chapter for April 16th, 2011

- 6) Membership report - Mary Ellen Smajo for John Fan: nothing new to report per John Fan
- 7) Legislative report – Alex for Al Hrejsa: sent by Al to Alex today; this is usually presented at the Business mtg, but will be included here:

Legislative Committee Report 4/16/11
Allen F. Hrejsa Ph.D.

Changes in IEMA rules to be compatible with NRC regulations.

Clarification of physician qualifications for human use of radioactive materials

New definition of byproduct: essentially any radioactive material no matter how produced.

New definition of Operator – a person or corp that owns or uses radioactive materials in a facility

X-Ray CT regs. (letter of Jan 27 2011 from Don Agnew)

Proposed rule changes to add QC for digital imaging systems.

CT QA

Add dose measurement for abdominal studies in addition to head measurements

Deletion of measurement protocol with reference to AAPM protocol

Additional training for DIS/TRP

Specific requirements for CT QA procedures

Questionnaire to ask about CT for brain perfusion

Reports of Medical Events to include linear accelerator treatments

Electronic Brachytherapy section to be added

DIS education / experience to require a MS in physics discipline plus one year experience.

Will not apply to those currently approved unless there is a lapse or removal for cause.

Watch for publication of these changes

8) CAMPEP credit report - Alex for Matthew Wagar:

- 4.5 hrs of credit were obtained for the Spring mtg 4/16/11;
- this time the chapter is paying the \$8.00/person fee for everyone who attended (even if they're not MCAAPM members at this time);
- in the future we will restrict this to MC members only;

9) AAPM representative report – Alex for Eric Zickgraf: he gave his report to Alex; Alex will scan it & send it to ME; this is usually presented at the Business mtg, but will be included here:

Board Rep Report 4-16-2011

An updated definition of a "qualified medical physicist" is being voted on now.

ACMP absorption into AAPM is going steadily. There should be no cost to AAPM, and possibly a slight gain. AAPM will incorporate the ACMP honors and awards. Since a lot of committee members of both societies are members of both societies, there should only be minor adjustments to the committee makeup and structure.

The conflict of issue item of West Physics being bought out by GE and GE providing accreditation physics services on their equipment as a stand alone service and also as a line item in their sales package is being reviewed by the Professional Council and Ethics Committee.

The idea of a smaller AAPM board is still an issue. Narrowly defeated in the most recent vote. There is still quite an effort by some to get the board substantially smaller.

Eric Zickgraf, Phd, FACR, FAAPM

Midwest chapter board representative.



10) Website updates – Alex for Gary Huang: Gary is doing a good job; no report at this time

11) History committee report – Alex & Plato for Ina Sala:

- Ina emailed Plato asking for archives/history on MC meetings;
- Plato will send a box of info to Ina

12) IEMA - Offer from Wendell Hickman from IEMA to set up an open meeting to discuss any issues with the MC members;

- include as part of the Fall mtg, or do separately?
- Alex will follow up w/ Wendell to discuss the format.

13) Discuss writing up guidelines for duties of officers. Eg. who is responsible for each task during chapter meeting preparation:

- ME will email to ask each officer & committee chair to write a short outline of what they do
- include time-lines of when we do each task
- please send in Word 97-compatible version
- email to ME Smajo by 5/20/11
- ME will compile these and send the draft to the board for review

14) Speaker timer update: ME will follow up w/ Rob;

15) Next meeting – had originally planned this would be a joint effort with North Central Chapter:

- Alex has spoken with Robert Dahl, the president-elect of the North Central chapter:
- they prefer Wisconsin Dells Wilderness Lodge to Lake Geneva;
- 50% of their people come from Minnesota
- date: Sept.17;
- Dells is a 2.5hr drive for us in Chicago;
- it would be an over-night meeting (i.e. Friday night arrival ice breaker, Saturday & Sunday sessions, Sunday afternoon departure).
- -> ***We will skip the idea of having a joint meeting this year.***
- maybe we could plan to advertise their meeting to our members? Alex will ask them.

16) MCAAPM Fall meeting:

- Saturday November 5
- location? University of Chicago? Mirel Palamaru at Community? (ME will email Mirel's info to Plato next week.) Plato will contact these sites and try to find a venue.
- speakers: Jeff Limmer on licensure?
- Schedule business mtg right before lunch -> have a larger attendance

17) Dosimetry credit for chapter meetings?

- could increase mtg attendance
- Matt Wagar is looking into this for us.

18) Higher interest investment for our chapter funds: We will ask Neil at the next meeting.

Adjourned approximately 1PM: moved by Alex, seconded by Plato