

Minutes of AAPM Midwest Chapter (MCAAPM) Business Meeting
April 17, 2010

Motion to open the meeting by Vythialinga Sathiaselalan; seconded by Mary Ellen Smajo.

Introductions – Alex Markovic:

New Officers for 2010 – 2012 term:

Past President: [Vythialinga Sathiaselalan, PhD](#) (“Seelan”)
President: [Alex Markovic, PhD](#)
President-Elect: [Plato Lee, PhD](#)
Secretary: [Mary Ellen Smajo, PhD](#)
Treasurer: [Neil Worlikar, MS](#)
National AAPM Board Member /
Chapter Representative: [Eric C. Zickgraf, PhD, FAAPM](#)
Board Members at Large: [Robert Laureckas, MS](#)
[Renu Saxena, PhD](#)

Committee Chairs:

Membership Committee: [John Fan, PhD](#)
Legislative Committee: [Allen Hrejsa, PhD](#)

MCAAPM Webmaster: [Gary Huang, MS](#)

President's report – Alex Markovic:

- Officers started to meet between chapter meetings to get a head start on meeting preparation and to discuss chapter progress
- The offices of Secretary and Treasurer used to be combined into one office but are now separate; the bylaws posted on the website will be adjusted to reflect this change
- Recruitment of committee chairs:
 - Public affairs – inform members about job openings, secure sponsors for meetings, promote professional aspects, help organize focus meetings, etc
 - Publication committee – oversee chapter publications, meeting talks, etc
- Chapter dues payments –
 - Pay dues on line at the National AAPM website;
 - your payments go to:
 - Our meeting expenses (mostly delicious food!)
 - Young investigators awards
 - Invited speaker expenses
 - Chapter clerical fees

Secretary's Report – Mary Ellen Smajo:

(no report given this time, since this is her 1st Chapter Meeting as secretary, and no report was submitted by the previous secretary)

Treasurer's Report – Neil Worlikar: (given by Plato Lee for Neil)

The Chapters has approximately \$3000 at U.S. Bank, and approximately \$34,000 in a money market account. Motion to accept the report (below): Glenn Glasgow; seconded by Al Hrejsa.

Spring Meeting Financial Report Chapter: Midwest Neil Worlikar

Income YTD:	Amount
Membership Dues 2010	\$865.00
Vendor Sponsorship of Meetings 2010	\$2,800.00
Total Income	\$3,985.00

Expenses:

Invited Speaker's Travel Expenses 2009	\$1,169.00
Lunch Costs for Meetings 2009	\$1,969.94
Young Investigator Presentation Award 2009	\$320.00
Bank Interest 2009	\$0.15
Plaque for Past President 2009	\$67.00

Total Expenses \$3,567.94

Checking Account Balance on 12-31-2009 \$2,232.33
Checking Account Balance as of 3-31-2010 \$2,917.94

Please provide a brief description of the activities carried out by the Chapter during the year for which this report pertains: One Spring & One Fall Meeting with the activities as listed.

Besides a checking account, the Midwest chapter also has a balance of \$34, 432.88 as of 9/30/09 in a DWS Mutual Fund account.

Prepared by: Neil Worlikar Treasurer, AAPM Midwest Chapter for April 17th 2010

AAPM Chapter Representative's Report - Eric Zickgraf:

- Most of what's going on at the National level was covered in Per Halvorsen's talk;
- Administrative Council: to streamline things, several committees will now report to the Administrative Council instead of to the AAPM President (see "Board Report" on National AAPM website)

Legislative Committee Chair's Report - Al Hrejsa:

Legislative Report: RPACS ("Radiation Protection Advisory Council") Meeting 3/9/10 Springfield

X-Ray

Feeling that there should be Medical Event Reporting for:

Diagnostic/ CT

Therapy esp. Linear Accelerator : >30% weekly and > 20% of prescription for total treatment.

QA/QC for DR – CR? CT?

Radon: Average radon level in IL is 4.4 pCi/l. WHO has set the action level at 2.7 pCi/l.

Radioactive Materials:

NRC compatibility will soon require additional security controls for HDR irradiators. No more separation of sources located in different areas. They will be aggregated. See NRC part 37

IEMA WEB Site:

Much improved. More and better information for users. Will be putting notices and news for users on web. Can do some submissions on line, e.g. Annual Waste disposal Report. Can get updated x-ray tube inventory for a facility if you know the registration number. Techs can renew online and pay fee.

Allen F. Hrejsa Ph.D. DABR, FAAPM

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Membership Committee Chair's Report – Mary Ellen Smajo (for John Fan):

Only a small percentage of people have paid dues (i.e. are current members): 53 as of 4/13/10
Number of people who are not current members but who are on the chapter's email list: 253

Suggestions from the floor on how to encourage membership:

- Mail or email a notice requesting payment of chapter dues; make it mandatory;
- Explain to non-members the process to become a member and the benefits of membership (i.e. can vote);
- Explain the payment process (i.e. how to pay on the National AAPM website);
- In the past, we used to have about 70 current (paid) members

Other Business:

- Has the list of new officers been submitted to AAPM National? YES
- AAPM is tax-exempt -> MCAAPM is also tax-exempt
- Did we submit the required financial report to AAPM National? Plato did through December; Neil will get the template for this year's report

Motion to adjourn by Seelan; seconded by Rob Laureckas.