

Minutes of
MW Chapter AAPM Board Meeting
8/5/10

Meeting was convened at approximately 7:20PM; motion to open the meeting by Mary Ellen Smajo, seconded by Alex Markovic.

Present: Alex Markovic, Plato Lee, Eric C. Zickgraf, John Roeske, Rob Laureckas, and Mary Ellen (M.E.) Smajo

- 1.) Past-President Amendment: The board discussed, modified, and approved the proposed amendment to the bylaws delineating the role of the Past President. The amendment will be discussed and voted on by the membership at the Fall MW AAPM business meeting 11/13/10.
- 2.) Discussion of Committees:
 - Public Affairs Committee and Publications Committee: after discussion of the roles of these 2 committees, it was decided that there is no real need to re-establish these committees at the present time;
 - Historical Committee: the board discussed the possible creation of a Historical Committee; this committee might collect chapter artifacts, archive items such as newspaper clippings and meeting notices, and present periodically (i.e. every 4 years) at a chapter meeting about our chapter's history; the board decided to table this idea for now and discuss it again at a future board meeting.
- 3.) Fall Chapter Meeting 11/13/10:
 - Invite Gary Ezzell, the new national AAPM president-elect, to speak at the Fall Meeting regarding his ideas on restructuring the AAPM national board; there are funds available from the national AAPM to cover his visits to the chapters;
 - Per Plato, Bruce Gerbi WILL come to speak on CAMPEP accreditation; this presentation will be designated as the Lanzl Lecture this Fall;
 - Venue: the proton center declined; Plato has offered Northwestern University; Plato will confirm the venue with his Northwestern colleagues and will let us know; also, Plato will learn the cost of parking so that this information can be included in the meeting flyers;
 - The Fall Meeting will include a panel discussion of OBI QA; panel members will be Seelan, Alex, Neil, and John Roeske; a possible format would be 10 minutes for each presenter to explain what is done at their clinical site & why, then 20 minutes of panel Q&A; Alex will coordinate communication among the panelists to plan the details of the presentations;
 - It was decided to skip the idea of a targeted focus meeting this time, and not try to extend this Fall Meeting to a full day;
 - It was decided not to charge admission for the chapter meetings unless a full-day meeting is planned;
 - CAMPEP credit for the Fall Meeting: Rob will speak with Neil to determine what needs to be done to obtain CAMPEP credit for the Fall Meeting;
 - Vendors: Neil has created a vendor form; the vendor sponsorship fee is \$350; Plato will contact the vendors soon to ask them to sponsor the Fall Meeting and "save the date";
 - Plato will create a general "save the date" flyer, and then M.E. will email it to the entire email list;
 - It was decided that we would not attempt to hold this Fall Meeting in conjunction with the dosimetrists; possibly we would invite them to a future meeting; Rob has already gotten info on what would need to be done to obtain continuing education credits for them; he will find a representative from the dosimetrist's group to discuss interest, timeline, etc.

- 4.) Next year's Fall Meeting will be in conjunction with the North Central Chapter (Wisconsin); Cindy Thomassen (president) has already contacted us about this; possible venue/time: Lake Geneva in October?
- 5.) Speaker timer: Rob has looked into several options for meeting timers, with a range of prices and functions; the board decided that we would like a programmable timer with lights that flash a warning and flash again at the end of the allotted time; Rob will price this type of meeting timer and speak with Neil re: budget.

Meeting adjourned at approximately 9:00PM; motion to adjourn by Alex, seconded by M.E.