

FLORIDA CHAPTER AMERICAN ASSOCIATION OF PHYSICISTS IN MEDICINE

Thomas H. Wagner, Ph.D., Secretary, 1400 S. Orange Ave. MP 730, Orlando FL 32828
(321)-841-8658, Fax (321)-841-7153, email Thomas.wagner@orhs.org

January 29, 2008

TO: AAPM Preferred Vendors
FROM: Thomas H. Wagner, Ph.D., Chapter Secretary
RE: 2008 FL-AAPM Spring Meeting

VENUE: Airport Marriott Hotel Orlando
RESERVATIONS PHONE: (407)-851-9000
DATES: March 6-8, 2008

The 2008 Spring Meeting of the Florida Chapter of the American Association of Physicists in Medicine will be held at the Marriott Orlando Airport Hotel. For meeting attendees staying at the meeting hotel, the room rate for our group is \$149 per night. When making your reservations, please identify yourself as part of the "Florida Chapter American Association of Physicists in Medicine" or "FLAAPM" group. The special meeting room rate is available until Tuesday, February 5th, 2008.

We will have room for 45 exhibitors this year, so please reserve your table early. The FLAAPM Spring Meeting has an attendance of about 120 Medical Physicists from Florida, Georgia and Alabama. The meeting program will cover topics of radiation therapy, diagnostic radiology, nuclear medicine, and health physics. A draft agenda is enclosed; updates will be posted at the FLAAPM web site as needed ([Please note our website address has recently changed and is now → http://chapter.aapm.org/FLAAPM/](http://chapter.aapm.org/FLAAPM/))

A contact list of meeting attendees including phone and email information will be sent to any participating vendor upon request, after the meeting.

If you missed our Fall Meeting, this is your opportunity to showcase your products in a more intimate forum than the exhibit halls of the national meetings. There is always time for personal interaction with current or potential new customers. We are looking for vendors to sponsor the special events. The companies that provide sponsorship will have preference and first choice in the location of their table display in the exhibit room. Please take a moment to consider sponsoring one of these events, to improve your visibility and support with the FLAAPM. Sponsorship and table location will be on a first-come, first-served basis, and all decisions regarding sponsorship and table location will be made by the FLAAPM and will be final.

Per hotel rules, all packages must be addressed to the attention of the guest who will receive them, and marked with the name and date of the meeting. Neither FLAAPM nor I are responsible for any packages.

Hotel Information:

Marriott Orlando Airport Hotel

7499 Augusta National Drive, Orlando, FL 32822, (407)-851-9000

Hotel Information Online at

<http://www.marriott.com/hotels/travel/mcoap-orlando-airport-marriott/>

When registering, please inform the hotel you are part of the "Florida AAPM" group.

RESERVATIONS: When reserving your hotel room, please inform the hotel you are part of the "Florida AAPM" group. Registration for rooms must be made by **February 5, 2008** for guaranteed availability.

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CONTINUING EDUCATION

The meeting program will cover topics of radiation therapy, diagnostic radiology, nuclear medicine, and health physics. A draft agenda is included in this announcement, and updates will be posted at the FLAAPM web site when applicable (www.flaapm.org). The meeting agenda includes one hour of medical errors CE and one hour of HIV/AIDS CE (a new requirement for Florida physicist licensees).

FLAAPM has applied to CAMPEP for accreditation for up to 12 MPCECs (medical physics continuing education credits) for this meeting. For physicists holding Florida TRP, DRP, MNP, MHP, and MPT licenses, FLAAPM reports meeting attendance to CE Broker for purposes of satisfying licensure CE requirements set forth by the Florida Department of Medical Quality Assurance. Meeting attendees also receive a certificate of attendance at the conclusion of the meeting.

NIGHT OUT

Put on your dancing shoes and get ready to tango for the night out at the Latin Quarter Restaurant at Universal's CityWalk. Buses will be provided between the Airport Marriott hotel and Universal CityWalk from 5pm until 10pm; the dinner (buffet style with open bar) event will start around 6pm at the Latin Quarter restaurant.

GOLF

A golf outing is planned at the Shingle Creek golf club; Zoubir Ouhib has agreed to arrange tee times and teams. Please see enclosed golf outing flyer for registration form and details.

I look forward to seeing all of you at the meeting,



Tom Wagner

Enclosures:

1. Vendor Meeting Registration Form
2. Exhibitor Rules and Regulations (can also be found on the FLAAPM website).
3. Vendor Golf Outing Information and Registration Form

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**SPRING 2008 CHAPTER MEETING
 VENDOR REGISTRATION**

Company	
Representative(s)	
Additional Reps	
Address	
City, State, Zip	
Phone	
Email	
Electrical requirements	
Other requirements	

Exhibit Fee (*Prior to February 5, 2008*) \$650 per table (2 reps) \$ _____
 Exhibit Fee (*After February 5, 2008*) \$750 per table (2 reps) \$ _____
 Additional reps \$125 per person \$ _____
 Night out tickets \$35 per person \$ _____

Please note that Night Out tickets are not included in the Exhibit Fee

SPONSORSHIP

(If interested in being an event sponsor please email: Thomas.wagner@orhs.org)

	Thursday Evening Social	\$1500	
	Friday breakfast	\$750	
	Friday a.m. break	\$500	Sponsored by .Decimal Inc.
	Friday lunch	\$1000	
	Friday p.m. break	\$ 500	
	Night Out	\$1500	Sponsored by IsoAid LLC
	Night Out Transportation	\$500	
	Audio/visual	\$500	
	Saturday Breakfast	\$750	
	Saturday AM Break	\$500	
	Student Awards	\$500	

TOTAL ENCLOSED \$ _____

I have read and understand the attached "FLAAPM Exhibitor Rules and Regulations"

(posted at [http://www.flaapm.org/Exhibit_Rules_and_Regulations_020807\[1\].pdf](http://www.flaapm.org/Exhibit_Rules_and_Regulations_020807[1].pdf))

Sign: _____

Please make checks payable to "FL-AAPM", and send to Thomas H. Wagner, Ph.D., Secretary

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Exhibit Rules and Regulations

Purpose of the Display

The FLAAPM Board reserves the right to determine the eligibility of any company or product for inclusion in the exposition.

The Exhibit is an integral part of the FLAAPM's Annual Meeting program. Its purpose is to further the scientific, technical, and educational advancement of the theory and practice of medical physics and the related arts and sciences. As much as possible, the exhibits will supplement scientific and technical sessions.

To assure that the exhibit will further the above purpose, admission to the exhibit is limited to qualified persons with interest in medical physics or related equipment, products, and services. Companions and minors will be allowed in the Exhibit Hall but must be accompanied by a registered attendee/vendor at all times.

Products may not be sold for delivery on the exhibit floor with the exception of publishing companies who have been approved by the FLAAPM Board. All other Exhibitors will be permitted to take orders for the sale of their products or services at the show provided their products or services are substantially related to the science of medical physics.

Exhibitors will not actively solicit visitors for sales or orders, but only furnish visitors with a price list for their products or services and indicate on the list that visitors may purchase Exhibitor's products or services.

Exhibit Management Policy

The FLAAPM Board reserves the right to rearrange the floor plan at any time when such action is deemed to be in the best interest of the total exhibit effort. The FLAAPM Board reserves the right to relocate exhibitors should it become necessary for causes beyond the control of the FLAAPM, or advisable in the best judgment of the FLAAPM to transfer assignments.

Restrictions

The FLAAPM Board reserves the right to restrict exhibits which are objectionable because of noise, glaring or flashing lights, method of operation, or any other reason, and also to prohibit or evict any exhibit which in the opinion of the FLAAPM Board detracts from the general character of the exhibit. This reservation includes persons, things, conduct, printed matter or anything the FLAAPM Board judges to be objectionable. In the event of such restriction or eviction, the FLAAPM Board is not liable for any refund of any amount paid thereunder.

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Demonstrations must be located so that crowds collected will not block aisles or neighboring exhibits. Contests of any kind must first be approved in writing by the FLAAPM Board.

Signage and Graphics

Absolutely NO signs or graphics may be placed outside the area of the booth. No signs or graphics may be placed on posts or columns in, or adjacent to, standard booths occupied by exhibitors, or on carpeted areas beyond the confinement of the booth space. No materials may be placed on any surface of the facility including columns without the consent of the FLAAPM Board or Hotel Staff. Any damage caused by violation of this rule will be charged to the exhibitor whose material is found in violation.

Photography

Picture taking, other than by the FLAAPM official photographer, is prohibited, with the exception of an Exhibitor photographing his or her own display area. Each Exhibitor has control over the space it has rented and may prevent those considered its competitors from gaining access to, photographing, video taping or otherwise mechanically recording its exhibit or presentations. Exhibitors are encouraged to report any violations of this rule to the FLAAPM Board. No Exhibitor will deny any reasonable request from the FLAAPM Board to photograph the exhibit from outside the perimeter of the booth.

Distribution of Printed Materials

Distribution of printed materials by an Exhibitor is limited to their rented space in the exhibit hall and meeting areas. This restriction also applies to the placement of signs in any hotel used by the FLAAPM to house registrants of the meeting. No Exhibitor printed or promotional items are allowed in the Attendee registration packet.

Distribution of Novelty Items

Distribution of small novelty items by an Exhibitor is limited to their rented space in the exhibit hall and meeting areas. FLAAPM reserves the right to remove all items deemed unacceptable from the show floor.

Raffles/Drawings

If an Exhibitor wishes to conduct a raffle or drawing for the give away of a novelty item, the event must be held within the confines of their rented booth space. The Exhibitor must contact Show Management for permission. If the concept is approved, Exhibitors are responsible for all logistics involved with organizing the raffle or drawing, including the distribution of announcements and follow up with winners.

Distribution of Food

Distribution of food and/or beverages is not permitted unless it is a product that the company promotes. Cooking or food preparation is not permitted. Products such as individually wrapped candy or mints for consumption are acceptable.

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Entertainment

The use of music (live or recorded), dancer, mimes or other entertainment similar to this is only permitted in the exhibit hall with written permission from the FLAAPM Board.

Booth Equipment and Services

Items included in the rental fee are:

- 6' table with drape
- two chairs
- electrical, if requested

Installation & Display Removal

It is explicitly agreed by the Exhibitor that in the event he or she fails to install his or her products in his or her exhibit space at the time specified, the FLAAPM Board will have the right to take possession of said space and lease the same or any part thereof to such parties and upon such terms and conditions as it may deem proper. The FLAAPM Board is not responsible for any refund.

Installation Hours

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Responsibility

If the Exhibitor fails to comply in any respect with the terms of this agreement, the FLAAPM Board will have the right, without notice to the Exhibitor, to offer said space to another Exhibitor, or to use said space in any other manner, but this will not be construed as affecting the responsibility of the Exhibitor to pay the full amount specified by the contract.

Compliance

The Exhibitor assumes all responsibility for compliance with all ordinances, regulations and codes of authorized Federal, State, and City governing bodies concerning fire, safety, and health, together with the rules and regulations of the operators/ owners of the property

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wherein the exhibit is held. Federal, State, and City laws must be observed. Wiring must comply with Fire Department and UL rules.

Liability

The FLAAPM and Hotel Convention Center, its agents or employees will not be responsible for any loss, theft or damage to the property of the Exhibitor, their employees or representatives. Further, the FLAAPM Board will not be liable for damage or injury to persons or property during the term of this agreement from any cause whatsoever by reason of the use of occupancy of the exhibit space by the Exhibitor or their assigns, and the Exhibitor will indemnify and hold harmless the FLAAPM Board and the Hotel Convention Center from all liability which might ensue from any cause whatsoever. If the Exhibitor's material fails to arrive, the Exhibitor is nevertheless responsible for all amounts due thereunder. Exhibitors are advised to carry special insurance to cover exhibit material against damage and loss, and public liability insurance against injury to the persons and property of others.

Cancellation or Termination of Exposition

In the event that the premises where the exposition is to be held will, in the sole determination of the FLAAPM Board, become unfit or unavailable for occupancy, or will be substantially interfered with, by reason of picketing, strike, embargo, injunction, act of war, act of God, fire, or state of emergency declared by any government agency or by reason of any municipal, state, or federal law or regulation or by reason of any other occurrence beyond the control of the FLAAPM Board, the FLAAPM Board may cancel or terminate the exposition. In the event of such cancellation, the Exhibitor waives any and all claims the Exhibitor might have against the FLAAPM Board for damages or expenses and agrees to accept incomplete settlement and discharge of claims against the FLAAPM Board the Exhibitor's pro rata share of the total amount paid by all Exhibitors less all costs and expenses incurred by the FLAAPM Board in connection with the exposition including a reserve for future claims and expenses in connection therewith.

Management

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Thursday, March 6

8:00 am- 12:00 pm FLAAPM Golf Outing (Shingle Creek Golf Club)

4:00-5:00 pm FLAAPM Board Meeting

6:00-8:00 pm Icebreaker reception (Airport Marriott Hotel)

Friday, March 7

7:00 – 8:00	Continental Breakfast (Exhibit Area)	
	Combined Session	
8:00-8:50	Introduction to Image Guidance in Medicine Frank Bova, PhD (University of Florida)	
9:00-9:50	Multimodality imaging for simulation and treatment planning John Bayouth, PhD (University of Iowa)	
10:00-10:30	Coffee Break – visit the vendors!	
	Therapy Session: QA and Clinical Implementation of Image-Guided Radiotherapy Systems	Diagnostic Session
10:30 -11:20	kV OBI/CBCT - Peter Balter, PhD (UT M. D. Anderson Cancer Center)	TBA
11:20 -12:10	MV OBI/CBCT – John Bayouth, PhD (University of Iowa)	TBA
12:15 -1:00	Lunch	
	Therapy Session: QA and Clinical Implementation of Image-Guided Radiotherapy Systems-continued	Diagnostic Session
1:00-2:00	Tomotherapy – Kajta Langen, PhD (M. D. Anderson Cancer Center Orlando)	Use of Patient Sculptable Phantoms for Individual CT Dose Assessment – Choonsik Lee, PhD & Wesley Bolch, PhD (University of Florida)
2:00-3:00	Non-radiographic localization devices – Twyla Willoughby, MS (M. D. Anderson Cancer Center Orlando)	CT Dose Index Registry – Richard Morin, PhD (Mayo Clinic Jacksonville)
3:00-3:30	Coffee Break – visit the vendors!	
3:30-5:00	Student presentations	
6:00-8:00	Night Out Sponsored by IsoAid Latin Quarter Restaurant at Universal Citywalk Bus transportation shuttle will be provided.	

Saturday, March 8

7:00-8:00	Breakfast and FLAAPM Business Meeting (Exhibit Area) Presentation of Fitzgerald Award Presentation of Mauderli Award
8:00- 9:00	Update from the American Board of Radiology Richard Morin, PhD (Mayo Clinic Jacksonville/ABR Board of Trustees)
9:00-10:00	TBA -
10:00 -10:30	Coffee Break – visit the vendors!
10:30-11:20	Medical Error Prevention
11:30-12:20	HIV/AIDS
12:30	Meeting Adjourns

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FL AAPM ANNUAL GOLF OUTING

Vendor registration



It is that time of the year (*humiliation and frustration over a old white tiny ball*). Thanks to the generosity of our vendors, all fees and prizes for all registered players will be paid for. Due to unforeseen circumstances we had to book this event in March instead of April. This change put us in the high season for the golf. I ask you as vendors to register more than one rep. if possible. Each Rep will be paired with Physicists to interact with. The fee for vendors will be \$350 for first rep and \$200 for additional rep. These fees will support the event. I would like to take this opportunity to thank you in advance for your support and look forward to seeing you on the links.

This will include the following:

- 1) Greens fees and cart ;Driving range balls;Box lunch
- 1) Closest to the pin prize (\$75 pro shop gift cert.)
- 2) Longest drive prize (\$75 pro shop gift certificate)
- 3) \$400 to the 1st place foursome (\$100 pro shop gift cert./person)
- 4) \$300 to the 2nd place foursome (\$75 pro shop gift cert./person)
- 5) \$200 to the 3rd place foursome (\$50 pro shop gift cert./person)

We will have the outing at Metro west in Orlando. You can view the club at www.shinglecreekgolf.com. The site has directions to the facility. I will be making the pairing this year based on your handicap or average score. The purpose of this is to give everyone a chance to win. **Please fill out the registration form and fax it to me before February 11 2008. If you miss the deadline there is no guarantee you will be added to the list of participants.**

Should you have any questions please do not hesitate to call me at 561-955-5665 or e-mail me your questions at zouhib@brch.com.

Date of the outing: **March 6, 2008** Location: **Shingle Creek Golf Club, Orlando, FL**
Transportation : **Each person is responsible for his or her own transportation**
Format: **scramble**

Shotgun scheduled for 8:00 AM. Please be there at least Half hour in advance.
The club does have club rentals. See you there! Bring you best Swing and some advil. You might need it!!!!!!.

Do not forget to fax the registration form

Please fax or e-mail me this page completed

REGISTRATION FORM FOR THE GOLF OUTING

COMPANY NAME: _____

REP #1

FIRST NAME:

LAST NAME:

PHONE #:

FAX#:

EMAIL:

HANDICAP:

OR AVERAGE SCORE:

REP #2

FIRST NAME:

LAST NAME

HANDICAP:

OR AVERAGE SCORE:

TOTAL AMOUNT OF CHECK SUBMITTED: \$

PLEASE FAX THIS REGISTRATION TO ZOUBIR AT 561-955-7299 OR E-MAIL TO ZOUHIB@BRCH.COM. THE CHECK MUST BE MAIL TO THE TREASURER KATE HINTENLANG. Her address is:

Kate Hintenlang PhD
Robert Boissoneault Oncology Inst.
9401 SW Hwy 200, Bldg. 800
Ocala, FL 34481
Phone # 352-861-2400
khintenlang@rboi.org

Maps & Directions

Your Next Great Golf Experience is Conveniently Located, Easy to Find, and Impossible to Forget

A unique Orlando location – Within chipping distance of the Convention Center, International Drive attractions, Universal Studios, and close enough to the airport to play a round of golf, clean up, and fly back to reality!



From Orlando International Airport:

West on Hwy. 528 (BeeLine Expwy.) approx. 7 miles to exit 2, Universal Blvd. End of exit, right on Universal to main entrance on immediate right.

From I-4:

East on Hwy. 528 (BeeLine Expwy.) past International Dr. exit 2, Universal Blvd. End of exit, left on Universal to main entrance on right.

